

## **CARDIFF AND DISTRICT SNOOKER ASSOCIATION PRIVACY POLICY**

To allow the Cardiff and District Snooker Association to run effectively, and to promote the league, we need to use personal information. This policy explains how we will use personal information associated with players registered for the league and team captains. If for any reason you have any issue with your information being used as below please contact the league secretary.

If any child under the age of 13 is playing in the league, a parent of that child must be notified of how their information is being used.

This information applies to anyone registered to play in the Cardiff and District Snooker Association and will be reviewed annually.

### **General personal information**

Lists of the names of players registered for teams in the league are collated by the Committee. This information is used to administer the league and ensure that players who turn out in league matches and competitions are registered for one team.

Players names are also used to keep records of performance during the season. Players names will appear on the league website, and may be reported on in match reports on the website, through newspapers or social media during the season. The league currently has a presence on Twitter and Facebook.

### **Contact details**

The Committee collects contact details of team captains (telephone numbers and email addresses) and individual players (telephone numbers) to administer the league and allow other players to contact them. The information is shared with other members of the Committee and may be shared with other league members to allow them to contact other teams or players for the purpose of arranging matches. The Committee may also use these contact details to inform you of league events or events that are relevant to Welsh Snooker.

The telephone numbers of players entered into singles and doubles competitions are posted on the website. If players do not wish for their telephone numbers to be included on the website they have a right to refuse, and contact details will need to be provided privately to opponents.

For any players under the age of 13, their parents must give consent to telephone numbers appearing on the site.

### **Photographs and videos**

On occasions photographs or videos are taken of players during matches, or at presentation nights. These photographs or videos may be posted on the website, submitted to newspapers, or shared on social media. The league currently has a presence on Twitter and Facebook.

Any player can ask at any time for their photographs not to be posted. For any players under the age of 13, their parents must give consent to the sharing of photographs or videos.

**Online data**

The league website includes details of how personal information shared through the website and forum are used.

**How long we hold your personal data**

We will hold your personal data on file for as long as you are registered in the league. This information is held by Committee members and the league web site administrator. Your data is not processed for any further purposes other than those detailed in this policy.

**Legal basis**

Under data protection law we are using the legitimate interests of the league to process personal data. However we have included additional protection for children under the age of 13 to ensure that we are receiving parental consent.

**Your rights regarding your personal data**

As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

**Cardiff and District Snooker Association  
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